

# Invitation for Tenders

Government of the People's Republic of Bangladesh  
 Ministry of Local Government, Rural Development and Cooperatives  
 Local Government Division (LGD)  
 Income Support Program for the Poorest (ISPP)-JAWTNO Project  
 DPHE Bhaban, Level-08  
 14 Shaheed Captain Mansur Ali Sarani, Kakrail, Dhaka 1000

Memo No. ISPP/PMU-193/Procurement of photocopier/2019/493    Date: 24 February, 2019

1.	Ministry/Division	Local Government Division
2.	Agency	Income Support Program for the Poorest (ISPP)-JAWTNO Project
3.	Procuring Entity Name	Project Director, Income Support Program for the Poorest (ISPP)-JAWTNO Project
4.	Procuring Entity Code	N/A
5.	Procuring Entity District	Dhaka
6.	Invitation for	Supply, Installation, Commissioning and Maintenance of digital photocopier
7.	Procurement Method	Open Tendering Method – National (OTM-National)
<b>FUNDING INFORMATION</b>		
8.	Budget & Source of funds	Development Budget/International Development Association (IDA)
9.	Selling of Tender Document will Commence on	Date of publication of the IFT (During office hours)
10.	Selling of tender Documents will Close on	20 March, 2019 at 4:00 p.m.
11.	Tender Closing Date & Time	21 March, 2019 at 2:00 p.m.
12.	Tender Opening Date & Time	21 March, 2019 at 2:30 p.m.
13.	Name & Address of the Office for Selling Tender Document, Pre-Tendering Meeting, Receiving Tender and Opening Tender	Office of the Project Director, Income Support Program for the Poorest(ISPP)-JAWTNO Project, Level 8, DPHE Bhaban, 14 Sheheed Captain Mansur Ali Sarani, Kakrail, Dhaka 1000
14.	Place, Date/Time of Pre-Tendering Meeting	As mentioned above, 12 March, 2019 at 11:00 a.m.
<b>INFORMATION FOR TENDERER</b>		
15.	Eligibility of Tenderer	1. The Tenderer should be a Manufacturer / Distributor / Sole Agent / Supplier of photocopier. 2. The Tenderer should have experience in supplying of similar goods of at least two (2) contracts successfully completed within the last three (3) years, each with a value of at least Tk.7,00,000.00 (Taka seven lakh). Years count backward from the date of opening of the tender. 3. Tenderers shall have to fulfill the criteria stipulated in the Tender Documents.
16.	Brief Description of the Goods	Digital photocopier

17.	Brief Description of Related Services		Supply, Installation, Commissioning and Maintenance of digital photocopiers		
18.	Price of Tender Documents		BDT 1,000.00 ( Taka one thousand ) in the form of Payment Order in favour of the Project Director, Income Support Program for the Poorest (ISPP) Project		
19.	Package No.	Identification of Lot-single lot	Location	Tender Security Amount	Completion Time in days
	G-12A	Supply, Installation, Commissioning and Maintenance of digital photocopier	ISPP Project Office, Dhaka	Tk 35,000.00 (Taka thirty five thousand)	Within fifteen (15) days from the date of signing of contract
<b>PROCURING ENTITY DETAILS</b>					
20.	Name of the Official Inviting Tender		Shaikh Md. Kabledul Islam		
21.	Designation of the Official Inviting Tender		Project Director (Additional Secretary)		
22.	Address of Official Inviting Tender		Income Support Program for the Poorest(ISPP)-JAWTNO Project, Level-8, DPHE Bhaban, 14 Shaheed Captain Mansur Ali Sarani, Kakrail, Dhaka 1000		
23.	Contact Details of Official Inviting Tender		Tel: 88-02-55130514 E-mail: pd.ispp.lgd@gmail.com		
24.	The Procuring Entity reserves the right to accept or reject any or all tenders without assigning any reason or cause whatsoever.				

(Shaikh Md. Kabledul Islam)  
Project Director ( Additional Secretary)